

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

March 28, 2006

3:00 - 4:30 PM

P.E. Conference Room

MINUTES

PRESENT: J. Friedlander, P. Bishop, S. Ehrlich, L. Fairly, J. Sullivan, A. Serban, K. McLellan,
E. Frankel, B. Lindemann, L. Auchincloss, M. Guillen, C. Ramirez, K. Russell

ABSENT: T. Garey, P. Haslund, K. Molloy

GUEST: S. Broderick [for Molloy], P. English

1.0 Call to Order

1.1 Approval of the minutes of the January 24th, February 7th and February 21st CPC meetings.

January 24th: **M/S/C [Guillen/Fairly] unanimously**

February 7th: **M/S/C [Fairly/___] unanimously**

February 21st **M/S/C [Guillen/Auchincloss] unanimously**

2.0 Announcements

2.1 Jack Friedlander informed the Council that Ron Baker has announced his retirement effective July 31st. Dr. Friedlander said he would be meeting with John Romo to determine how best to structure Dean Baker's position once it becomes vacant within the guidelines that are currently in place for the Athletic Director position.

3.0 Information Items

There were no information items.

4.0 Discussion Items

4.1 Estimated amount of funds available for resource allocations

Joe Sullivan distributed a worksheet on the estimated amount of funds available for allocating to resource requests. He said that he took into consideration the fiscal year 05-06 to determine any ongoing dollars that can be allocated to additional resources for the coming year. The result was the balance that was in growth and equalization and the COLA for the 4000 and 5000 accounts. Using those amounts, the total dollars available for distribution from 2005-06 is approximately \$1,407,239. Mr. Sullivan said

in 2006-07, we are looking at the same amounts based on our projections. He said we are not projecting any growth for next year. Jack Friedlander said it would be too risky to count on growth for next year and doesn't want to budget for growth based on all of the factors of which we are aware. Mr. Sullivan said that if we see growth for the fall then we can make a budget adjustment. As for equalization, only half of what is in the Governor's budget was projected. COLA is being budgeted at 5.18%. John Romo is recommending that the Council rank up to \$1.5m. Joe Sullivan said that if there is any ongoing money from ending balances it will go towards those ranked items.

Liz Auchincloss asked how negotiations were going to fit into the amount of ongoing money available for next year in relation to the requests for resources that are being proposed. Sue Ehrlich said that it is difficult to come up with an exact amount and this is what our best effort is to try to come up with an amount that will be manageable and it is in no way intended to preclude the negotiations process.

A spirited discussion and differing perspectives were had by the Council, Mr. Sullivan and Jack Friedlander on the revenues generated by and expenses incurred for the International Students program.

Vice President Sullivan said that the spreadsheet will be refined and redistributed to the Council.

4.2 EC's list of fixed increased expenses that need to be covered from the amount of funds available to fund new resource requests.

Joe Sullivan distributed this spreadsheet and the Council discussed the items presented.

Sue Ehrlich addressed the issue of the approximately 1,500 hourly classified employees that work on campus across the course of the year. She said the pay has not been increased for this category of employees since 2002. The intent in the request for dollars is to augment the hourly accounts is to take advantage of what was learned from the classification study to try to impose some rational order to the way the hourlies are paid. She said they have come up with the figure for compensating hourly classified based on the first step of the classified salary schedule (July 2005). She said hourly classified would not move across that schedule but rather a percentage of the first step depending upon what the hourly classified is going to do based on existing classified positions relating to the classification study. That is how we will determine the step in the column on which we will take a percentage to come up with an hourly rate of pay for the classified hourly. Liz Auchincloss made the point that hourlies are supposed to be temporary staff and that there are hourlies on campus who have been employed for years. Ms. Ehrlich said this will enable the hourly to be paid with some consistency relative to the complexity and the difficulty of the work. She said since we are not benchmarking the rates externally we therefore do not have a standard that we are trying to meet.

Liz Auchincloss expressed her concern about increasing the hourly rates while we have to give up permanent positions because we can't fund the ones that are needed and should have been funded a long time ago.

The Council had a discussion seeking understanding and clarification on the revenue and operating expenses generated by the International Student Program. Joe Sullivan said once our fiscal year 2005-06 is over, he can calculate the exact number.

The Council also discussed items that should not be part of the resource requests that could be funded by other means and/or are not appropriate to be considered for this process. Other items will need additional clarification. The spreadsheets will be modified and resent to the Council.

4.3 Vice presidents and EC's priorities to be distributed at the next CPC meeting

The Council was so informed.

4.4 Procedures and timeline for evaluating and ranking resource requests.

The vice presidents will provide their list of priorities by tomorrow so that they can be reviewed at tomorrow's Academic Senate meeting. The first hearing will be on April 18th and the ranking will take place on May 2nd.

5.0 Other Items

5.1 The next meeting of CPC is April 18th.

6.0 Adjournment

Upon motion the meeting was adjourned.